



**COUNTY OF SAN BERNARDINO
PRESCHOOL SERVICES DEPARTMENT
POLICY**

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Updated

SUBJECT:
ENROLLING CHILDREN WITH DISABILITIES

APPROVED: 10-21-10


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PURPOSE

To meet the 10% mandate to provide inclusion opportunities in the program to children with disabilities, it is the practice of PSD Head Start to accept applications of families with children with disabilities. Necessary accommodations to participate in the program are provided to ensure a successful placement.

POLICY

It is the policy of the Preschool Services Department not to discriminate on the bases of disability.

REFERENCE

Head Start Performance Standards 1308.4 (g)

PROCEDURE

1. All centers are in the process of being licensed for non-ambulatory children. If for some reason PSD is unable to license a site, the family will be offered the closest site to their home for enrollment.
2. The Generalist will review all information and forms and if the child is at risk for a disability, he/she will make a referral to Disability. If there is an IEP, it will be included. Disability will coordinate with other content area experts to review the file when needed.
3. Disabilities will determine eligibility status for the child following the recommendation in the IEP/IFSP and parent request and put this information on COPA (enroll as a regular child or enroll with and identified disability i.e. speech etc. or proceed to the next step).
4. If there is an identified problem such as behavior etc., that will be discussed at the Multidisciplinary Meeting that takes place every week on Thursdays. Mental Health will assist the case carrier with follow-up.
5. Mental Health will meet with the family; connect them with services, parenting class

and recommend placement considering the present behavior (modifies schedule 2 x w).

6. If it is decided that the case is difficult and needs the assistance of the psychologist and interns, the case will be referred to the psychologist for follow-up.
7. The psychologist will assist the family and teacher with positive appropriate strategies.
8. With combined outside service, parent classes, mental health services, services from the psychologist and interns in the classroom ; hopefully, the behavior will de-escalate and Mental Health will be able to be closed the case when the child is able to independently self-regulate, socialize with the other children and not cause harm to himself and others.